



PARAMEDIC SERVICE PROVIDER RESPONSIBILITIES

PURPOSE

To establish the requirements for all Yolo County Emergency Medical Services Agency (YEMSA) Approved Paramedic Prehospital Service Provider Agencies.

AUTHORITY

Health & Safety Code, Division 2.5, Chapter 3, Article 1, § 1797.107
Health & Safety Code, Division 2.5, Chapter 3, Article 5, § 1797.172
Health & Safety Code, Division 2.5, Chapter 5, § 1798
California Code of Regulations, Title 22, Division 9, Chapter 4, Article 7

POLICY

- I. Paramedic Prehospital Service Provider Agency Specific Responsibilities:
 - A. An Approved Paramedic Prehospital Service Provider Agency shall:
 1. Provide emergency medical service response on a continuous twenty-four (24) hours per day basis, unless otherwise specified by YEMSA, in which case there shall be an adequate justification for the exemption (e.g., lifeguards, ski patrol personnel, etc.).
 2. Utilize and maintain telecommunications as specified in YEMSA policies.
 3. Maintain Advanced Life Support (ALS) medical equipment and supplies commensurate with the Basic and Local Optional Scope of Practice of the Paramedic as specified in YEMSA policies.
 - a. Ensure that security mechanisms and procedures are established for controlled substances as indicated in YEMSA policies, including, but not limited to:
 - i. Controlled substance ordering and order tracking;
 - ii. Controlled substance receipt and accountability;
 - iii. Controlled substance master supply storage, security and documentation;
 - iv. Controlled substance labeling and tracking;
 - v. Vehicle storage and security;
 - vi. Usage procedures and documentation;
 - vii. Reverse distribution;
 - viii. Disposal;
 - ix. Re-stocking procedures.
 - b. Ensure that mechanisms for investigation and mitigation of suspected tampering or diversion are established, including, but are not limited to;
 - i. Controlled substance testing;
 - ii. Discrepancy reporting;
 - iii. Tampering, theft and diversion prevention and detection;
 - iv. Usage audits.



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4. Have a written agreement with YEMSA to participate in the Emergency Medical Services (EMS) system and to comply with all applicable State regulations and local policies and procedures, including participation in the YEMSA Emergency Medical Services Quality Improvement Program (EMSQIP).
 5. Be responsible for assessing the current knowledge of their Paramedics in local policies, procedures and protocols and for assessing their Paramedics' skills competency.
 6. If, through the EMSQIP, the employer or YEMSA Medical Director determines that a Paramedic needs additional training, observation or testing, the employer and the YEMSA Medical Director may create a specific and targeted program of remediation based upon the identified needs of the Paramedic. If there is disagreement between the employer and the YEMSA Medical Director, the decision of the YEMSA Medical Director shall prevail.
- B. No Paramedic Prehospital Service Provider shall advertise itself as providing Paramedic services unless it does, in fact, routinely provide these services on a continuous twenty-four (24) hours per day basis and meets the requirements of YEMSA policies.
 - C. No responding unit shall advertise itself as providing Paramedic services unless it does, in fact, provide these services and meets the requirements of YEMSA policies.
 - D. YEMSA may deny, suspend, or revoke the approval of a Paramedic Prehospital Service Provider Agency for failure to comply with applicable policies, procedures, and regulations.
- II. General Paramedic Prehospital Service Provider Agency Responsibilities:
- A. Education:
 1. A YEMSA approved Paramedic Prehospital Service Provider Agency shall:
 - a. Maintain approval as an EMS Continuing Education (CE) Provider.
 - b. Provide formal education programs (including lectures/seminars, call critiques, etc.) for prehospital personnel.
 - c. Provide special and mandatory training programs deemed necessary by YEMSA. This shall include education/training regarding new medications and procedures.
 - d. Provide supervised field internship experience for prehospital care students/trainees in accordance with California Code of Regulations, Title 22 and YEMSA policies and procedures.
 - e. Provide remediation of skills training for prehospital personnel as needed.
 - B. EMS System Involvement:
 1. A YEMSA approved Paramedic Prehospital Service Provider Agency shall participate in YEMSA's EMS regional committee meetings and other EMS activities that affect the region.
 - C. Patient Care Records (PCR):
 1. A YEMSA approved Paramedic Prehospital Service Provider Agency shall



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participate in a collaborative manner with YEMSA data collection programs.

D. Multi-Casualty Incidents(MCI)/Disaster Planning and Response:

1. A YEMSA approved Paramedic Prehospital Service Provider Agency shall:
 - a. Reasonably participate in regional and local MCI and disaster drills.
 - b. Actively participate in regional and local disaster related planning efforts.
 - c. Follow the procedures indicated in the applicable Office of Emergency Services (OES) Region III/OES Region IV MCI Plans and YEMSA policies during a MCI or disaster.