



EMERGENCY MEDICAL TECHNICIAN (EMT) RECERTIFICATION PROCESS

PURPOSE

To establish a process by which individuals maintain Yolo County Emergency Medical Services Agency (YEMSA) certification as an EMT.

AUTHORITY

Health & Safety Code, Division 2.5, Chapter 4, Article 1, §§ 1797.204, 1797.210, 1797.212
California Code of Regulations, Title 22, Division 9, Chapter 1.5, Article 4, § 100026

DEFINITIONS

Emergency Medical Technician: Also known as Emergency Medical Technician-Basic (EMT-B), they are individuals who are specially trained to provide out-of-hospital care, Basic Life Support (BLS), in medical emergencies. There are many different types of EMTs, each with different levels of training. EMTs have a limited Scope of Practice and comprehensive education, clinical experience or clinical skills. EMTs are often employed by ambulances services, fire departments, and police departments. They have successfully completed an EMT course that meets the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 1.5, has passed all required tests, and has been certified by a California EMT certifying entity.

POLICY

- I. YEMSA certification is required for all prehospital personnel functioning as an EMT in the YEMSA region.
- II. This policy does not apply to personnel who are certified by another EMT certifying entity (CAL FIRE, California Highway Patrol [CHP], etc.).
- III. No individual shall hold himself or herself out to be an EMT unless that individual is currently certified such by YEMSA or another EMT certifying entity.

PROCEDURE

- I. EMT Recertification Requirements
 - A. In order to recertify, an EMT shall meet the following requirements and provide documentation to YEMSA:
 1. Possess a current and valid EMT certification issued by YEMSA. If your current EMT certification was issued through another County or Emergency Medical Service (EMS) Agency please refer to YEMSA's EMT Certification Policy.
 2. Successfully complete an approved EMT twenty-four (24) hour refresher course within the two (2) year certification period, or



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3. Provide documentation verifying completion of a minimum of twenty-four (24) hours of approved prehospital Continuing Education (CE) within the two (2) year certification period.
 - a. Continuing Education Hours (CEH) must be in accordance with the provisions contained in the California Code of Regulations, Title 22, Division 9, Chapter 11, from one (1) of the following:
 - i. An approved California Prehospital CE Provider.
 - ii. An approved Continuing Education Coordinating Board for Emergency Medical Services (CECBEMS)
 - iii. College courses in physical, social or behavioral sciences (e.g., anatomy, physiology, sociology, psychology) – a copy of the official transcript is required.
4. Complete a criminal history background check no longer than sixty (60) days prior to the date the certification application is submitted.
5. Complete an application form that contains this statement: "I hereby certify under penalty of perjury that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMT certification in the State of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMT in the State of California."
6. Submit a completed California Emergency Medical Service Authority (EMSA) EMT-1 Skills Competency Verification Form. Verification of skills competency shall be valid for a maximum of two (2) years for the purpose of applying for recertification.
7. Disclose any certification or licensure action:
 - a. Against an EMR, EMT, Advanced EMT, or EMT-II certificate, or any denial of certification by a California Local EMS Agency, including any active investigations;
 - b. Against a Paramedic license, or any denial of licensure by the California EMS Authority, including any active investigations;
 - c. Against any EMS-related certification or license of another state or other issuing entity, including any active investigations; or
 - d. Against any health-related license.
8. Pay the established recertification fees, which are non-refundable and non-transferable and provide copies of the following:
 - a. A valid United States (U.S.) state-issued driver's license or identification card.
 - b. A current State EMT certification card as indicated in (A.1) of this policy.
 - c. A copy of a current and valid Cardiopulmonary Resuscitation (CPR) certification card which is taught to the curriculum standards of the 2015 American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers CPR/Automated External Defibrillator (AED) Program, or equivalent level.



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- d. A copy of the completed California EMSA EMT-1 Skills Competency Verification Form.
 - e. A copy of completion certificate of either:
 - i. Twenty-four (24) hours of CE, or
 - ii. Twenty-four (24) hour refresher course.
9. It is the responsibility of the EMT to have current/valid certifications on file at all times with YEMSA. This means if a certification expires during the EMT licensed period it is the EMT's responsibility to submit current copy to YEMSA. This includes: California Driver's License, CPR, and EMT certifications.
10. Any application received within thirty (30) days of certification expiration will be assessed a late fee.
- B. Upon completion of the above, and confirmation that the applicant meets all the criteria specified in the California Code of Regulations, Title 22, Division 9, Chapter 2, Article 5, an individual shall be certified as an EMT. YEMSA shall issue a wallet-sized EMT certificate card within ten (10) business days which is valid throughout the State of California.
- C. If the EMT recertification requirements are met within six (6) months prior to the current certification expiration date, YEMSA shall make the effective date of recertification the date immediately following the expiration date of the current certificate. The certification will expire two (2) years from the day prior to the effective date.
- D. If the EMT recertification requirements are met greater than (>) six (6) months prior to the expiration date, YEMSA shall make the effective date of recertification the date the individual satisfactorily completes all certification requirements and has applied for recertification. The certification expiration date will be the last day of the month two (2) years from the effective date.
- E. A YEMSA and/or State of California certified EMT who is a member of the Armed Forces of the United States and whose certification expires while deployed on active duty, or whose certification expires less than (<) six (6) months from the date they return from active duty deployment, with the Armed Forces of the United States shall have six (6) months from the date they return from active duty deployment to complete the EMT recertification requirements. In order to qualify for this exception, the individual shall submit proof of their membership in the Armed Forces of the United States and documentation of their deployment starting and ending dates. CE credit may be given for documented training that meets the requirements contained in California Code of Regulations, Title 22, Division 9, Chapter 11, while the individual was deployed on active duty. The documentation shall include verification from the individual's Commanding Officer attesting to the training attended.
- II. Recertification of an Expired YEMSA EMT Certification
- A. The following requirements apply to individuals who wish to be eligible for recertification after their YEMSA and/or State of California EMT Certificate has expired:
1. For a lapse of < six (6) months, the individual shall complete the requirements specified in items (A.2) - (A.8) of this policy.



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2. For a lapse of six (6) months or more, but < twelve (12) months, the individual shall:
 - a. Complete the requirements specified in items (A.2) - (A.8) of this policy, and
 - b. Complete an additional twelve (12) hours of CE.
 3. For a lapse of > twelve (12) months or more, but < twenty-four (24) months, the individual shall
 - a. Complete the requirements specified in items (A.2) - (A.8) of this policy, and
 - b. Complete an additional twenty-four (24) hours of CE, and
 - c. Pass the written and skills certification exams as specified in the California Code of Regulations, Title 22, Division 9, Chapter 2, §§ 100059, 100059.1
 4. For a lapse of > twenty-four (24) months the individual shall meet the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 2, § 100079, subdivisions (a) and (b).
- B. For individuals who meet the requirements of §§ (II.A.1), (II.A.2), or (II.A.3) of this policy, the YEMSA shall make the effective date of recertification the day the certificate is issued. The certification expiration date will be the last day of the month two (2) years from the effective date. For individuals who meet the requirements of § (II.A.4) of this policy, YEMSA shall make the certification effective and expiration dates consistent with Emergency Medical Technician (EMT) Initial Certification Process subdivisions (D) and (E).
- C. Upon completion of the above, and confirmation that the applicant meets all the criteria specified in the California Code of Regulations, Title 22, Division 9, Chapter 2, Articles 4 or 5, an individual shall be certified as an EMT. YEMSA shall issue a wallet-sized EMT certificate card within ten (10) business days which is valid throughout the State of California.
- III. Denial, Suspension or Revocation of a YEMSA EMT and/or State of California Certificate
- A. YEMSA EMT and/or State of California certification may be denied, suspended, or revoked for any act that is substantially related to the qualifications, functions, and duties of an EMT and is evidence of a threat to the public health and safety, per the Health & Safety Code, Division 2.5, Chapter 7, § 1798.200.
- IV. Application Processing
- A. A completed and signed application and all required supporting documentation must be submitted to YEMSA prior to processing. Incomplete applications will not be processed.
 - B. Incomplete applications will be maintained by the YEMSA for sixty (60) days awaiting required supporting documentation. All applications not completed within sixty (60) days will be destroyed.
 - C. YEMSA will process completed applications within ten (10) business days.