



**Department of Public Health
Emergency Medical Services Agency**

Tammy Moss
Acting Director of Public Health

James Andrews, M.D.
EMS Medical Director

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260 E. 15th Street
Merced, CA 95340
(209) 381-1250
(209) 381-1259 Fax
www.co.merced.ca.us/health/ems

This policy supersedes any other existing policy on this subject.

Equal Opportunity Employer

Subject: **EMT MAINTENANCE AND RECERTIFICATION**

Authority: Health and Safety Code Division 2.5, Section 1797.210, Title 22, California Code of Regulations, Section 100084

Definitions: **EMT Certifying Authority** - means an agency or person authorized to certify and recertify, as Emergency Medical Technician, an individual who has complied with the requirements of this policy.

Certifying Examination - means the written examination and skills examination approved by the State EMS Authority to test an individual applying for certification as an EMT.

Emergency Medical Technician or EMT - means a person who has successfully completed a basic EMT course which meets the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 2, has passed all required tests and who has been certified by the EMT Certifying Authority.

Agency - means the Merced County Health Department, as the designated Emergency Medical Services Agency for Merced County.

Purpose: The purpose of this policy is to insure that an individual, having met the requirements set forth in the State of California Code of Regulations will be eligible for recertification as an Emergency Medical Technician, or EMT.

Policy: The Agency is the designated EMT Certifying Authority for Merced County.

1. In order to maintain certification as an EMT the following criteria must be met:
 - A. Possess a current and valid EMT certificate in the State of California.
 - B. Possess a current CPR certification, American Heart Association Healthcare Provider level or American Red Cross CPR for the Professional Rescuer level or equivalent.
 - C. Successfully complete an approved EMT refresher course or obtain twenty four (24) hours of continuing education hours (CEH) from an approved continuing education provider as required in CCR, Title 22, Chapter 11.
 - D. Submit a completed skills competency verification form pursuant to CCR, Title 22, Sections 100080(f).

APPROVED:

ON-FILE

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2. In order to be eligible for recertification after lapse in certification the following criteria must be met:
 - A. Individuals, whose certification has a lapse of less than six months, shall comply with the criteria in 1 (b), (c) and (d) above.
 - B. Individuals whose certification has a lapse of six months or more, but less than twelve months, shall comply with the criteria in 1 (b), (c) and (d) above and complete an additional twelve hours of continuing education for a total of thirty six (36) CEH.
 - C. Individuals whose certification has a lapse of twelve months or more, but less than 24 months, shall comply with the criteria in 1 (a) and (b) above and complete an additional twenty four hours of continuing education for a total of 48 CEH and pass the certification examination pursuant to CCR, Title 22, Sections 100079.
 - D. Individuals whose certification has a lapse of greater than twenty-four months shall complete an approved EMT course and comply with requirements for EMT Certification.

Procedure:

1. Submit an application along with documentation establishing eligibility for recertification:
 - A. Course completion from an EMT refresher course or twenty-four (24) hours of continuing education hours from an approved EMT training program; and
 - B. For certifications with a lapsed of six months or more, but less than 24 months, completion of additional continuing education hours as specified in above policy.
 - C. Current or previously issued EMT certificate that would make the individual eligible for recertification;
 - D. Current CPR certificate.
 - E. Sign an affidavit denying preclusion from certification for reasons specified in Section 1798.200 of the Health and Safety Code.
 - F. Photo Identification (e.g. driver's license), unless EMT Certificate contains current photograph.
 - G. If the individual has not previously completed a background criminal clearance record, proof of a California Department of Justice (DOJ) background criminal record clearance shall be submitted to the agency. This one time criminal record clearance shall be completed prior to issuing or renewing a certificate. The DOJ report must be received by the EMS Agency within 30 days of the date of application, or the candidate may be subject to additional requests to reprocess their DOJ record or certification application. Applicants shall be responsible for all costs associated with completing the criminal record clearance.
 - H. Completion of skills competency verification; or
 - I. For certifications with a lapse of twelve months or more, but less than 24 months, pass the certifying examination as prescribed by the National Registry of Emergency Medical Technicians and present evidence of such successful completion.
 - J. Pay an established fee. The agency may charge additional fees for lapsed certifications.
2. The individual will be issued a wallet size certificate after the above steps are completed.

3. If maintenance of certification requirements are met within six (6) months prior to the expiration, the effective date of certification shall be the expiration date of the current certificate. The certification expiration date will be the final day of the final month of the two (2) year period.
4. If the maintenance of certification requirements are met greater than six months prior to the expiration date or the certification is lapsed, the effective date of certification shall be the date the individual satisfactorily completes all requirements. The certification expiration date will be the final day of the final month of the two (2) year period.