



# PART 1: STANDARD OPERATING PROCEDURES

## HOSPITALS *version 2016*

Level	Actions
<p><b>MCI YELLOW ALERT</b></p> <p>“Heads Up” about Incident with a <u>potential</u> for multiple casualties</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Be aware of a situation in progress that may result in a MCI. Be ready to receive patients from the MCI.</li> <li><input type="checkbox"/> Respond to Reddinet poll for available ED beds if initiated. <b>The required hospital response must be done within 15 or less minutes.</b></li> </ul>
<p><b>LEVEL 1 MCI (RED) ALERT</b></p> <p>6 - 50 victims of any triage level</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Assess type, location and size of MCI. Notify ED staff / house supervisors and other hospital responders per normal procedures.</li> <li><input type="checkbox"/> Assess need for initiation of Internal Response Plans and Hospital Incident Command per normal procedures.</li> <li><input type="checkbox"/> ED Charge Nurse inputs into Reddinet the number of available ED beds for Immediate (Red), Delayed (Yellow) and Minor (Green) patients <b>within 15 or less minutes.</b></li> <li><input type="checkbox"/> San Francisco hospitals are pre-assigned to receive 2 Immediate (Red) and 4 Delayed (Yellow) and 6 Minor (Green) patients OR up to 12 Minor (Green). <i>[SFGH will receive 1<sup>st</sup> 4 major trauma (Red) patients; Chinese, VAMC, Seton and South Kaiser will receive only Yellow + Green].</i></li> <li><input type="checkbox"/> Casualties may self-present to ED (patients not transported by EMS).</li> <li><input type="checkbox"/> <b>Ambulance diversion is automatically suspended ONLY for MCI patients.</b></li> <li><input type="checkbox"/> During a MCI, all Emergency Department Charge Nurses are required to: <ul style="list-style-type: none"> <li>• Monitor Reddinet and the 800 MHz radios for the duration of the MCI;</li> <li>• Input the number of available ED beds for Immediate (Red), Delayed (Yellow) and Minor (Green) patients <b>within the first 15 minutes or less;</b> and</li> <li>• Update the number of available ED beds as appropriate for the duration of the MCI.</li> </ul> </li> </ul>



<p><b>LEVEL 2 MCI (RED) ALERT</b></p> <p>51 - 100 victims of any triage level</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Follow same steps for Level 1 Red Alert listed above.</li> <li><input type="checkbox"/> <b>Diversion is automatically suspended for ALL ambulance patients for the duration of the MCI Alert.</b></li> <li><input type="checkbox"/> Consider activating internal Emergency Response Plan for large incidents.</li> <li><input type="checkbox"/> For Reddinet HavBed Alerts, the ED Charge Nurse or House Supervisor must enter the number of <b>In-Patient beds available</b> (see last page for the list of bed categories). You must enter this information within 2 or less hours.</li> </ul>
<p><b>LEVEL 3 MCI (RED) ALERT</b></p> <p>101 or greater number of victims of any triage level</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Follow same steps for Levels 1 and 2 Red Alerts listed above.</li> <li><input type="checkbox"/> <b>Diversion is automatically suspended for ALL ambulance patients for the duration of the MCI Alert.</b></li> <li><input type="checkbox"/> Activate internal Emergency Response Plan for large incidents.</li> <li><input type="checkbox"/> Prepare to receive large number of MCI patients beyond the pre-assigned numbers.</li> </ul>
<p><b>LEVEL 4 MCI (RED) ALERT</b></p> <p>Catastrophic disaster</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Ensure safety of all staff. Evacuate if building is unsafe.</li> <li><input type="checkbox"/> Activate all Emergency Response Plans. Restore services.</li> <li><input type="checkbox"/> Support to all hospitals will be organized through the Emergency District Coordination Centers until the communications infrastructure and central command are restored.</li> <li><input type="checkbox"/> Crisis standards of care MAY be invoked by your hospital.</li> </ul>
<p><b>LEVEL ZERO MEDICAL 911 SYSTEM DISRUPTION</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Notify DEC dispatch (<b>558-3291</b>) if your hospital is experiencing a disruption that prevents it from accepting 911 ambulances at the Emergency Department.</li> <li><input type="checkbox"/> Respond to requests from DEC dispatch or DEM Duty Officer about your hospital status.</li> </ul>



Significant 911 ambulance shortage OR Hospital(s) issue closes it to 911 Ambulances	<input type="checkbox"/> Notify DEC (558-3291) when your hospital is open and ready to receive 911 ambulances at the Emergency Department.
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**MCI Yellow or MCI Red Alert vs. HavBed**

- A MCI Yellow or MCI Red Alert means the ED Charge Nurse must enter the number of **Emergency Department beds available** for Immediate (Red), Delayed (Yellow) or Minor(Green) Patients. You must enter this information **within 15 or less minutes**.
- A HavBed Alert means that the ED Charge Nurse or House Supervisor must enter the number of **In-Patient beds available** for the categories listed below. You must enter this information **within 2 or less hours**.

<p><b>MCI Yellow or MCI Red Alert</b> - Number of available <u>Emergency Department beds</u> for MCI patients as triaged by the START Triage system:</p> <ul style="list-style-type: none"> <li>• Immediate (Red)</li> <li>• Delayed (Yellow)</li> <li>• Minor(Green)</li> </ul>	<p><b>HavBed</b> - Number of available <u>in-patient beds</u> for:</p> <ul style="list-style-type: none"> <li>• Adult Medical-Surgical</li> <li>• Adult ICU</li> <li>• Pediatric Medical-Surgical</li> <li>• Pediatric ICU</li> <li>• Negative Flow Isolation</li> <li>• Operating Room</li> <li>• Decon</li> <li>• Number of available ventilators</li> </ul>
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