

Medical Group Supervisor

Reports to: Incident Commander or Operations Section Chief (may report to Medical Branch Director in larger events)

Supervises: Triage, Treatment and Transport Unit Leaders and Medical Supply Coordinator

Assignment Location: Command Post

Talk Group: _____

Radio call sign: MGS

Skills needed: ALS level EMS professional with management and command experience and knowledge of SEMS, ICS and MCI management policies.

Mission: To supervise the Unit Leaders and establish command and control of the activities within the Medical Group for effective delivery of emergency medical care during the MCI.

Immediate Actions:

- Designate areas for triage, treatment areas, transport, and ambulance staging.
- Designate temporary morgue, helicopter landing zones and medical equipment resources staging area if appropriate.
- Medical Group Supervisor communicates with SFFD Officer located at DEC which hospitals will receive patients, how many, what type, and any special needs (peds, hazmat). Provides updates every 30 minutes or if a significant change in the MCI (this action may be delegated to the Patient Transport Officer).
- Maintain an ICS 214 record for the incident. Assist the IC with preparation of IC 201.
- Oversees Medical Group personnel and operations. Monitors conditions for hazards. Notifies Safety Officer of unsafe or hazardous conditions.
- Requests additional resources through the Incident Commander
- Acts as the liaison between MCI Branch and the Operations Section Chief or IC and gives updates as needed.
- Reports out casualty information to the Medical Branch Director.

Ongoing Actions:

- Maintain a written record of activities using the Standardized MCI Forms.
- Monitor conditions within the medical incident for safe practices
- Coordinate re-supply efforts with Logistics
- Coordinate special staffing procedures including call backs and hold over of employees
- Updates casualty information to the Medical Branch Director.
- Ensures that there are enough personnel to assist in Medical Group / Branch activities.